

**Kansas Board of Healing Arts
Acupuncture Council Meeting Minutes – Virtual Meeting
October 18, 2021 at 10:00 a.m.**

- I. Called to Order at 10:00a.m.**
 - a. Council Members present:
 - i. Cynthia Chamberlain, LAc
 - ii. Rhonda Bathurst, LAc
 - iii. Doug Petrie, LAc
 - b. Staff Members present:
 - i. Katie Baylie, Deputy Disciplinary Counsel BOHA
 - ii. Steven Lehwald, Assistant Litigation Counsel
 - iii. LeeAnn Hunter-Roach, Legal Assistant to General Counsel BOHA
 - iv. Jennifer McArthur, Supervisor Administrative Staff BOHA
 - v. Melissa Ohmie, Administrative Specialist BOHA
 - vi. Susan Gile, Interim Executive Director
 - c. Others present:
 - i. Sandra Wilkes, LAc, Kansas Association of Oriental Medicine
[10:06 a.m.]

- II. Approval of Agenda: add/delete: None.** (Chamberlain, Petrie, carried)

- III. Approval of April 19, 2021 Minutes.** (Petrie, Chamberlain, carried).
- IV. New Business:**
 - a. **Annual IT Security Training.** Lehwald discusses yearly training. Chamberlain hasn't done as her term is technically up. Bathurst comments that council members aren't provided laptops but will follow security measures.
 - b. **Schedule Meeting dates and Times for 2022: Monday, 10 a.m.**
 - i. **January 10, 2022**
 - ii. **April 11, 2022**
 - iii. **July 11, 2022**
 - iv. **October 10, 2022**

- V. Old Business:**
 - a. **Legislative Update/COVID-19.** Nothing new. Employees working remotely. Information provided by Susan Gile. Governor's mandate ends next Friday.
 - b. **Licensing Update.** Steven Lehwald provided current statistics.

- VI. Disciplinary Report: None.**

- VII. Next meeting: January 10, 2022 at 10:00 a.m.**

Chamberlain has general question regarding questionnaire to council members as she has never reviewed a case and is not sure how to respond. Katie Baylie provides guidance.

VIII. Motion to Adjourn (Chamberlain, Petrie, carried) at 10:20 a.m.