

**Kansas Board of Healing Arts
Acupuncture Council Meeting Minutes
October 7, 2019 at 10:00 a.m.**

- I. Called to Order at 10:00a.m.** (Petrie, Milfeld, carried).
 - a. Council Members present:
 - i. Cynthia Chamberlain, LAc (by phone)
 - ii. Douglas J. Milfeld, MD (by phone)
 - b. Staff Members present:
 - i. Kathleen Selzler Lippert, Executive Director BOHA
 - ii. Courtney Manly, Assistant General Counsel BOHA
 - iii. Rebekah Moon, Licensing Manager/Administrator BOHA
 - iv. Ivan Perez, Senior Administrative Specialists
 - v. LeeAnn Hunter-Roach, Legal Assistant to General Counsel BOHA
 - c. Others present:
 - i. Chih-Chen Wen, LAc of Wichita

- II. Approval of Agenda: add/delete:** no additions/deletions. (_____, _____, carried)

- III. Approval of January 14, 2019 Minutes.** Outline from that meeting is bare bones. Courtney will prepare draft for council to review and they will approve at the next meeting. (Petrie).

- IV. New Business:**
 - a. Licensing Department Overview.** Kathleen gave power point presentation regarding department overview and introduced Rebekah as new department administrator. General questions.

 - b. Licensing Update.** Rebekah provided handout on licensing statistics. General questions about renewal cycle. Dr. Milfeld reminded council that renewals are individual responsibility even if you are in a group practice. Please keep addresses current. Council would like status on rules/regs updates and when they will go to full board. They would also like update regarding online training for CLE. Courtney will follow-up.

 - c. Meetings in 2020.** Meetings will be held on first Monday of month at 10:00 a.m.

- V. Old Business:**
- VI. Next meeting: January 6, 2020**

VII. Disciplinary Report: None.

VIII. Motion to Adjourn (Petrie, Milfeld, carried) at 10:30 a.m.