Print Form

RENEWAL OF ATHLETIC TRAINER LICENSE
JANUARY 1, 2019 TO DECEMBER 31, 2019

ONLINE RENEWAL IS AVAILABLE at www.ksbha.org from OCTOBER 15, 2018 to DECEMBER 31, 2018.
Do not submit a paper renewal application if you have used the online renewal process.

The renewal application and fee must be received postmarked by **DECEMBER 31, 2018** to renew your license. A late fee must be paid for renewal applications completed on-line or received postmarked **DECEMBER 1, 2018 or later.** If an online renewal or complete renewal application is not received postmarked on or before **DECEMBER 31, 2018** the license will be cancelled. Any person desiring to reinstate a cancelled license must contact the Board office for the appropriate form. **A license will not be renewed if the application is not complete.** Please print or type all responses.

1. License Number: _____ **Current Status:** _____ **2. Name:** _____

3. Addresses:

Mailing Address: _____
Street or PO BOX City County State Zip

Residence Address: _____
Street City County State Zip

Telephone / Cell : _____ / _____

Business Address (May **not** be a Post Office Box. Additional practice addresses may be submitted on a separate page.)

_____
Street City County State Zip

Telephone / Fax: _____ / _____

E-mail: _____

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4. License Type Change: To verify your current license type visit our website, click verification and follow the instructions or call our office.

Effective _____ , I would like to change my current license status to:

☐ **Active** - Responsible Physician, current Practice Protocol, and Continuing Education is required - see parts 6, 7 and 8

☐ **Inactive** - Does not allow the holder to provide professional services in Kansas.

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5. Identify all other authorities that have licensed you to practice athletic training (All License Types): (use additional pages if necessary): ☐ I have not been or currently licensed in another state or country.

State or Country	State or Country	State or Country	State or Country	State or Country

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6. Responsible Physician (Active License Type Only):

_____ _____
Physician's Name License Number

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Office Use Only

7. **Protocols (Active License type only):** KSA 65-6906(d) requires a current copy of your practice protocol on file. Has the most recent copy of your practice protocol been submitted? If you answer "no" or change the license type to active, submit a current practice protocol with this renewal form. The practice protocol form can be downloaded from our website. ☐ Yes ☐ No

8. **Continuing Education (All License Types):** (2018 CEU Year Only)

The Board will verify compliance with continuing education requirements in an undetermined percentage of renewal applications. This verification will involve an audit of records maintained by the licensee. You must maintain your continuing education records for a three year period in a manner that allows them to be readily produced. I understand the audit process and I have met the hours for the following continuing education update.

☐ From 01-01-2018 through 12-31-2018, I have completed a minimum of 20 continuing education hours in two or more of the categories listed in K.A.R. 100-69-10(g) or I have been licensed less than 1 year and therefore exempt.

DO NOT mail in proof of your continuing education with the renewal form.

9. **You must answer the following questions (All License Types):** Attach documentation and an explanation if your answer is "yes" to any of the following questions.

(a) ☐ Yes ☐ No In the past 12 months have you been and/or have you continued to be a defendant or has any judgment, award or settlement been paid on your behalf as a result of a professional liability claim?

(b) ☐ Yes ☐ No In the past 12 months have you been arrested, charged with or convicted of any felony, misdemeanor or the military equivalent? This includes a diversion or plea to a felony, misdemeanor or the military equivalent.

(c) ☐ Yes ☐ No In the past 12 months has any disciplinary action been initiated or taken against you by any state or government agency, or have you been denied a license, had any adverse action taken on your license, surrendered or consented to limitation of your license to practice in any state or country?

(d) ☐ Yes ☐ No In the past 12 months have any privileges related to your profession as a health care provider been suspended, restricted, limited or voluntarily surrendered or has any peer review or professional association initiated or taken any action against you?

(e) ☐ Yes ☐ No In the past 12 months have you suffered from any impairment which might affect your ability to safely practice, been referred to and/or participated in a program for impaired providers?

(f) ☐ Yes ☐ No In the past 12 months have you been the subject of any investigation, including in Kansas, regarding allegations, complaints or charges by any state licensing agency or other government agency?

10. **Voluntary Supplemental Public Statement (All License Types)**

Pursuant to K.S.A. 65-28, 131, on and after July 1, 2010, the board shall make available on a searchable website which shall be accessible by the public, the following information regarding licensees:

(1) The licensee's full name, business address, telephone number, license number, type, status and expiration date;

(2) the licensee's practice specialty, if any, and board certifications, if any;

(3) any public disciplinary action taken against the licensee by the board or by the licensing agency of any state or other country in which the licensee is currently licensed or has been licensed in the past;

(4) any involuntary limitation, denial, revocation or suspension of the licensee's staff membership or clinical privileges at any hospital or other health care facility, and the name of the hospital or facility, the date the action was taken, a description of the action, including any terms and conditions of the action and whether the licensee has fulfilled the conditions of the action;

(5) any involuntary surrender of the licensee's drug enforcement administration registration; and

(6) any final criminal conviction or plea arrangement resulting from the commission or alleged commission of a felony in any state or country.

At the time of licensure or renewal, a licensee may add a statement to such licensee's profile as it appears on the website created herein for the purpose of providing further explanation of any disciplinary information contained in your profile. **Do you wish to add a statement to further explain any disciplinary information contained in your public profile? This statement must be received by the Board within 30 days after your license expiration date.**

☐ Yes ☐ No

11. **Renewal Fee by Status:** $70.00 ($75.00 if postmarked December 1 through December 31)

12. Pursuant to KSA 65-28,131, information provided herein may be deemed public and on our website. Failure to furnish the Board any information legally requested by the Board may be deemed unprofessional conduct and may be the basis for disciplinary action. Pursuant to KSA 65-12-126 licensees are required to notify the Board in writing within 30 days of any changes in the licensee's mailing or practice address. By this submission, I hereby certify that I am the licensee named in this renewal application and I have personally submitted all data requested in the renewal application form. I understand that Kansas Statutes allow the Board to revoke, suspend or limit a license, censure the license, or impose a fine in an amount up to $5,000 for any act of fraud or misrepresentation in applying for renewal of a license. I declare, under penalty of perjury under the laws of the state of Kansas that

Signature: _____ **Date:** _____

CREDIT CARD PAYMENT AUTHORIZATION

Please enter required information, sign and date at the bottom. Mail or fax form.

☐ DISCOVER NETWORK ☐ MasterCard ☐ AMERICAN EXPRESS ☐ VISA

CARD NUMBER

Verification Code

3-4 digit non-embossed number found on the card signature panel

Expiration Date

MO / YR

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Name (as it appears on the credit card): _____

Billing Address: _____ (Street) _____ (City) _____ (State) _____ (Zip)

Telephone Number: _____ - _____ - _____

Payment Amount $ _____ Purpose of Payment: _____ (e.g. renewal, application)

I agree to pay the above amount per the card issuer agreement.

_____ Signature _____ Date

Please Note: The information on this form is considered personal and not subject to disclosure under the Kansas Open Records Act.

office use only

800 SW Jackson, LL Suite A., TOPEKA, KS 66612
Voice: 785-296-7413 Toll Free: 888-886-7205 Fax: 785-296-0852 Website: www.ksbha.org

Print Form

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