



## OCCUPATIONAL THERAPIST/OCCUPATIONAL THERAPY ASSISTANT SUPERVISION AGREEMENT

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Before an occupational therapist allows an occupational therapy assistant to work under their direction, each occupational therapist must submit a supervision agreement to the Board. The agreement must be signed by the occupational therapy assistant and the occupational therapist who oversees and is responsible for services and tasks performed. A supervision agreement is required for each supervised occupational therapy assistant. For all supervision requirements, see [K.A.R. 100-54-9](#), [K.A.R. 100-54-10](#), and [K.A.R. 100-54-12](#).

Email the completed supervision agreement to [KSBHA\\_Licensing@ks.gov](mailto:KSBHA_Licensing@ks.gov) or mail directly to the Board. It is highly recommended that both the occupational therapist and occupational therapy assistant make and keep copies of all supervision agreements submitted to the Board. Confirmation will be sent via email after the agreement has been processed.

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Name of OTA: \_\_\_\_\_

License Number: \_\_\_\_\_

Name of OTAs Employer: \_\_\_\_\_

Address of OTAs Employer: \_\_\_\_\_

Name of Supervising OT: \_\_\_\_\_

License Number: \_\_\_\_\_

**By signing below, I certify that I have read, understand, and agree to comply with the requirements and responsibilities of a supervising occupational therapist and occupational therapy assistant in Kansas. Furthermore, I certify if there are any changes or amendments to the Occupational Therapist/Occupational Therapy Assistant Supervision Agreement, the Board will be notified within 10 days. Effective date signed.**

\_\_\_\_\_  
Signature of Supervising Occupational Therapist

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Occupational Therapy Assistant

\_\_\_\_\_  
Date